



**EOI Ref No: NER/Agribusiness/CDP of Vegetables/534/1088**

**North Eastern Regional Agricultural Marketing Corporation Ltd. (NERAMAC)  
(A GOVERNMENT OF INDIA ENTERPRISE)**

**EXPRESSION OF INTEREST**

**FOR**

**Empanelment of suitable and capable Companies/ Firms/Institutes  
Organization/Agencies/NGOs/LLPs etc for Vegetables & Fruits cluster development  
work in Tripura region**

## DISCLAIMER

This EOI document for Empanelment of suitable and capable Empanelment of suitable and capable Companies / Firms /Institutes/ organization/Agencies/NGOs/LLPs etc for **development of Vegetable cluster in Tripura** region contains brief information on the scope of work, eligibility requirements and details of the selection process amongst others for the successful bidder.

Intimation of discrepancies in the EOI Document, if any, may be given, by the Bidders, to the office of NERAMAC within 48 hours from the time of publishing of bid. If NERAMAC receives no written communication, it shall be deemed that the Bidders are satisfied with the information provided in the EOI document.

This EOI document is not an agreement. The scope of work and other information as well as the right and obligations of the successful Bidder shall be set out in a separate agreement to be executed between NERAMAC and the successful Bidder.

NERAMAC reserves the right to accept or reject any or all Bids without giving any reasons thereof.

NERAMAC shall not entertain or be liable for any claim for costs and expenses in relation to the preparation of the documents to be submitted in terms of this EOI Document.

NERAMAC shall not be responsible for any late receipt of applications for any reasons whatsoever. The applications received late will not be considered.

NERAMAC may include any other item in the Scope of work at any time after consultation with applicants or otherwise.

The NERAMAC reserves the right to relax or waive any of the conditions stipulated in this document as deemed necessary in the best interest of the NERAMAC without assigning any reasons thereof .

## **EXPRESSION OF INTEREST**

North Eastern Regional Agricultural Marketing Corporation (NERAMAC) invites Expression of Interest for empanelment of suitable and capable **Organization/Agencies/NGOs/LLPs etc** as Cluster Based Business Organizations (CBBOs) for **Agriculture related work / activities/Schemes/ Projects in Tripura region**. Interested Company/ Firm/ NGOs/ Organizations/ Institutions having relevant experience with sound financial condition may apply online on: <https://neramac.euniwizarde.com>.

**Note: Only online application shall be entertained.**

### **Important Dates**

**Last date and time for the submission of Bid: 22<sup>nd</sup> April 2025 at 15.00 hrs.**

**Date of opening of Bids : 23rd April 2025 at 12.00 hrs.**

**Place of opening of Bids : NERAMAC Complex  
Six mile, Panjabari Road,  
Guwahati, Assam 781022**

In case the date opening falls on a holiday, the bids shall be opened on next working day at the same time and it will be binding on the Tenderer / Bidders for acceptance.

## **1. INTRODUCTION**

North Eastern Regional Agricultural Marketing Corporation (NERAMAC) is a Government of India Enterprise, is set up to support farmers/ producers of North East in getting remunerative prices for their produce and thereby bridge the gap between the farmers and the market and also to enhance the agricultural, procurement, processing and marketing infrastructure of the North Eastern Region of India.

NERAMAC is committed to promote Organic and Naturally grown / processed Agri- Horti Produce as well Fishery and Dairy and allied products of North Eastern Region.

## **2. SCOPE OF WORK**

NERAMAC is looking for association with suitable and capable **Organization/Agencies/NGOs/LLPs etc** to work as Cluster Based Business Organizations for vegetables & fruits cluster development work in Tripura Region.

Broad scope of work will be as follows: -

**1. Develop Large-Scale Vegetable Clusters:** Create vegetable production clusters near major consumption centers to reduce price volatility, enhance supply chain efficiency, and directly link farmers to consumers through a Public-Private-Community Partnership (PPCP) model.

**2. Promote State of the art Agricultural Practices:** Encourage the adoption of good agricultural practices (GAPs) including proven traditional technologies or Indigenous traditional knowledge (ITKs), as well as innovative cultivation methods such as precision horticulture, hydroponics, and vertical farming to ensure pesticide residue- free vegetable production.

**3. Increase producer (farmer) share in consumer rupee:** To improve the prices realised by the primary producer (farmer) through interventions such as horizontal and vertical

integration of the value chain, demand forecast driven/ market driven crop planning and innovative price assurance mechanisms .

4. **Promote capacity building of the farmers** in terms of good farm practices, aggregation and primary processing, new technologies, use of IOI information and adoption of fintech solutions for affordable credit, traceability etc.

5. **Strengthen Supply Chain Infrastructure:** Promote the establishment of supply chain infrastructure including city distribution centres with necessary storage facilities, cold storages, refer vans etc. and provide financial assistance to support both farmers and implementing agencies (Farmers/ FPOs/ Cooperatives/ Private Companies etc.) in optimizing post-harvest operations and logistics for vegetables and fruits.

6. The preparation of a comprehensive Detailed Project Report (DPR), which outlines the project's scope, objectives, methodology, and financial plan.

7 . Achieving financial closure in accordance with the approved means of finance, ensuring all financial arrangements and commitments are secured.

8. Obtaining all necessary statutory approvals and clearances required for the project, complying with relevant legal and regulatory requirements.

9. Receiving financial assistance under the Programme and ensuring its utilization in a transparent and judicious manner, adhering to the principles of accountability and fiscal responsibility.

10. Uploading monthly progress reports along with photographs and videos of the project On to the designated portal, providing regular updates on project milestones and developments.

11. Maintaining proper books of accounts for the project implementation and the maintenance of infrastructure post-commissioning, ensuring financial records are accurate and up-to-date.

12. Dovetailing and integrating initiatives of other ministries and departments (including but not limited to, MIDH, AIF, various schemes of the National Horticulture Board, schemes of the state governments, etc.) to achieve holistic cluster development, fostering collaboration and synergy among various governmental efforts.

13. Coordinating with the designated state level body to ensure timely and effective implementation of the project within specified timelines, facilitating seamless project execution.

14. Adhering to the guidelines set forth by the Central Vigilance Commission (CVC) and the procurement manuals of the Ministry of Finance and ensuring compliance with established procurement procedures and ethical standards.

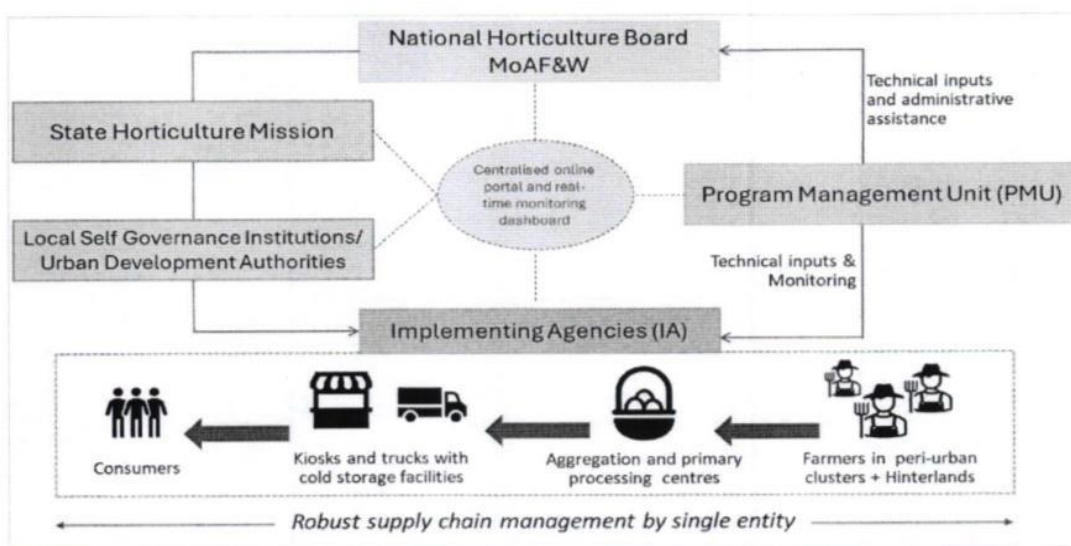
15. Providing technical guidance on package of practices and good agriculture practices (GAPs) to the producers in the cluster.

### 3. Salient Features of the Program:

The Programme will focus on all stakeholders in the value chain including farmers/producers, traders, aggregators, agribusiness enterprises, logistics players, retailers, and processors supporting integrated interventions which shall be implemented through specialised Implementing Agencies (Farmers/ FPOs/ Cooperatives/ Private Companies etc.).

The interventions under the Programme have been classified into the following two verticals:

1. **Peri-urban production:** It will support capacity-building of farmers and farm proximate interventions covering the crop life cycle, including planting material, crop-care practices (GAP), micro-irrigation, protected cultivation infrastructure and farm mechanisation till the harvest of the crop, in identified clusters within a radius of 50-100km from the consumption center (See chapter on Definition and eligibility of a cluster).
2. **PHM and distribution:** This vertical will support interventions starting from post harvest handling of produce to its retail sale. Including the development of supply chain infrastructure to seamlessly connect the peri-urban production units/ farms to retail markets. Interventions will include, refer vans/ trucks for evacuation of produce, city logistics hub/ distribution centers (equipped with sorting and grading lines, packaging lines etc.), retail kiosks and refrigerated vending carts etc. among others.
3. **Implementation Framework:** The implementation structure for the Programme is illustrated in the figure below.



National Horticulture Board (NHB) shall serve as the nodal agency under MoA &FW to provide guidance and financial assistance as well as supervise the overall implementation of the Programme. Within NHB the CDP cell will be responsible for administration of the scheme. For the purpose of meeting the administrative costs NHB shall be allocated a budget of 5% of the total approved assistance under the scheme.

At the state level the respective State Horticulture Missions (SHM) will take up the role of the field/ ground validation of the IA's concept note and business proposal/ DPR and the continuous monitoring and evaluation of the project. Further, the SHMs will also be responsible for ensuring scheme saturation in target areas coordination with academic and research institutions and hand-holding of farmers to ensure adoption of GAPs. For this, the SHMs will be allocated a budget of 2% of the total approved assistance under the scheme. Further, in coordination with the SHMs, Local Self Government institutions /urban Development Authorities) (will be responsible for facilitation of creation of retail infrastructure by IA (like (Farmers/ FPOs/ Cooperatives/ Private Companies etc.) like space allocation for infrastructure within the city/district limits. The Programme Management Unit (PMU) at NHB shall provide technical assistance to NHB and the State Horticulture Mission (SHM). A centralized online portal and real-time monitoring dashboard shall be developed to facilitate overall monitoring and administration of the project.

### **3.1. Definition and Eligibility of a Cluster:**

A cluster or vegetable cluster refers to a specific regional or geographical concentration whether existing or induced, of targeted crop(s). This concentration provides opportunities for specialization in various stages of the horticultural value chain, including but not limited to production (including protected cultivation), PHM (Post-harvest management) and distribution. To be eligible for assistance a cluster must fulfil the following criteria:

**1. Location:** The cluster (and all the proposed infrastructure to be developed within it) must be located within 50-100km (<50km for population <10 lakhs, <80km for population of 10-15 lakhs and <100km for population >15 lakhs) of the identified urban centre.

**2. Mandated Crops:** The cluster must have in primary focus the three TOP crops (i.e, Tomato, Onion and Potato). In addition, in order to be eligible for assistance under the scheme, the cluster (IA) must also ensure regular supply of essentials (Including but not limited to Cabbage, Cauliflower, Okra, Brinjal, Capsicum, Cucumber and Gourd).

**3. Optional Crops:** In addition to the mandated crops the cluster must also have no less than ten (10) of the indicative list of optional crops (List shall be provided in the detailed

scheme guidelines) In addition to these crops, the cluster may operate in any number of additional fruit and vegetable crops.

**4. Geographical and Administrative Boundaries:** The proposed cluster, whether it is an existing cluster or an induced cluster, must be located entirely within the boundaries of a single State or Union Territory. This ensures administrative coherence and effective governance of the cluster activities. Exceptions like in case of Delhi/NCR, Chandigarh, Puducherry etc where other state boundaries overlap can be considered by the Approval Committee.

**5. Minimum Offtake from Farmers within Identified Cluster Boundaries:** The Implementing Agency shall ensure that at least 50% of the total annual offtake of the produce for supply in the cities under the project shall be produced by the farmers within the identified cluster boundaries and mentioned as part of their Business Plan.

**3.2. Cluster Based Business Organisation (CBBOs):** Cluster Based Business Organisation will be the entity responsible for execution of the project.

a. **Eligibility:** Entities eligible for consideration as **Cluster Based Business Organisation (CBBOs)** under this scheme should be legal entities including, Farmer Producer Organisations (FPOs/ FPCs) along with their federations, Cooperatives/ Societies, Partnership Firms, Companies or combination thereof. To qualify for selection as an **Cluster Based Business Organisation (CBBOs)** under this scheme, the applicant entity must comply with the following criteria:

1. **Net Worth:** The applicant entity must demonstrate a net worth that is at least equivalent to the equity contribution of the **CBBOs** Project Cost Component.

2. **Equity Contribution:** The applicant entity is mandated to contribute a minimum of 20% Of the **CBBOs** Cost Component as equity in the proposed project.

3. **Relevant Experience:** The applicant entity must possess and demonstrate substantial and relevant experience in fields such as agricultural or horticultural input supply, production, aggregation, trading, retailing, or logistics provision. This experience must be documented and verifiable to ensure the entity's capability to effectively manage and execute the project.

4. **Turnover:** The applicant entity is required to have an annual turnover defined as the total revenue generated by the company within a financial year, that is at least equal to the total cost of the project.

5. **Term Loan:** For the project to be considered viable, it is imperative that the applicant entity secures a loan sanctioned by RBI Approved Scheduled Commercial Bank or Financial Institution (FIs) that constitutes at least 20% of the **CBBOs** Cost Component. This sanctioned loan must be confirmed by relevant banking institutions and documented appropriately to demonstrate the financial backing and feasibility of the project.



**6. Bank/ FI Appraisal Note:** A detailed Appraisal Note from the Bank FI Sanctioning the term loan. This should be from RBI approved FIs

**7. Debt Obligations and Non-Performing Asset(s):** The applicant entity, including its shareholder(s), partner(s), director(s), and key management personnel, must have a clean financial record with no defaults on debt obligations over the past three years. Additionally, neither the applicant entity nor its shareholders should have been classified as 'non-performing assets' or any equivalent classification by any lender during this

#### **4. Eligibility Criteria of Cluster Based Business Organizations (CBBOs) :**

##### **4.1 Minimum Eligibility**

###### **A. Pre-Qualification Criteria**

- a) Any legal entity registered in India under the relevant Act or any institution established under any Act of Government of India or State and in existence for past 5 years shall be eligible.
- b) The agency should have a minimum average turnover/ utilization of funds of INR  $\geq$  6 Cr for North Eastern Region during the past 3 years with positive net worth.
- c) Institutions promoted by Public Sector Agricultural Universities, ICAR/ KVKs or other similar institutions of Central/State Governments shall be exempt from the above requirements.
- d) Legal entities registered in India with turnover of INR  $\geq$ 250 Crore who have been sponsoring and implementing Corporate Social Responsibility (CSR) activities directly or through their foundations/ trusts shall also be eligible & exempted from requirement mentioned at (a) above.
- e) The agency should not have been barred/ blacklisted at any time by any Central Government Department/Agency/Public Sector Unit (PSU) of the Central Government or any State Government.
- f) The agency should have professionals/ experts in following 5 domains indicated below at the time of application:-

**QUALIFICATION AND EXPERIENCE OF KEY PERSONNEL**

<b>Professional/ Expert</b>	<b>Required qualification and experience</b>
Agriculture Management	<ul style="list-style-type: none"> <li>• Postgraduate (M.Sc. in Agriculture and allied disciplines from recognised university within <b>minimum 3 years of relevant experience</b> in Agriculture production techniques, technology interventions or marketing of vegetables and fruits and working with FPOs cooperatives/similar institutions/working with the private sector engages in Agriculture domain.</li> </ul> <p align="center"><b>OR</b></p> <ul style="list-style-type: none"> <li>• Graduate B.Sc. in Agriculture and allied disciplines from recognised university within <b>minimum 5 years of relevant experience</b> in Agriculture production techniques, technology interventions or marketing of vegetables and fruits and working with FPOs cooperatives/similar institutions/working with the private sector engages in agriculture domain.</li> </ul>
Value Chain	<ul style="list-style-type: none"> <li>• <b>Postgraduate</b> (M.Sc. in Agriculture and allied disciplines from recognised university within <b>minimum 3 years of relevant experience</b> in Agriculture production techniques, technology interventions or marketing of vegetables and fruits and working with FPOs cooperatives/similar institutions/working with the private sector engages in Agriculture domain from recognized university with <b>minimum 3 years of relevant experience</b> in Value Chain Development, Marketing/Post-Harvest Management/ Processing and working with FPOs cooperatives/similar institutions/working with the private sector engages in Agriculture domain.</li> </ul> <p align="center"><b>OR</b></p>

	<p>Graduate B.Sc. in Agriculture and allied disciplines from recognised university within <b>minimum 5 years of relevant experience</b> in Agriculture production techniques, technology interventions or marketing of vegetables and fruits and working with FPOs cooperatives/similar institutions/working with the private sector engages in agriculture domain from recognized university with <b>minimum 5 years of relevant experience</b> in Value Chain Development, Marketing, Post-Harvest Management/ Processing and working with FPOs/large farmers' groups/agriculture &amp; Horticulture cooperatives/similar institutions /working with the private sector companies engaged in Agriculture domain</p>
Social Mobilization	<ul style="list-style-type: none"> <li>• <b>Postgraduate</b> in social work (MSW) / Master of social science/ Masters in Rural Studies / MBA rural management/ Post graduate diploma in rural development (PGDRD) from a recognized university/ institute with <b>minimum 3 years of relevant experience</b> in mobilization of farmers, field demonstrations, organizing village level meetings etc.</li> </ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"> <li>• <b>Graduate</b> in social work (B5V) Bachelor of social science/ Bachelor of Rural Studies/ BA in Rural Development (an a recognized university/ institute with minimum 5 years'of relevant experience in mobilization of farmers, field demonstrations, organizing village level meetings etc.</li> </ul>
Information Technology/MIS	<ul style="list-style-type: none"> <li>• <b>M.C.A or M. Tech</b> in computer science/ Masters in IT from a recognized university/ institute with <b>minimum 3 years of relevant experience</b> of handling IT relevant assignments, MIS development, software development etc.</li> </ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"> <li>• <b>B.C. A or B.Tech</b> in computer science/ Diploma in IT from a recognized university/ institute with <b>minimum 5 years of relevant experience</b> of handling IT relevant assignments, MIS development, software development etc.</li> </ul>
Accounts	<ul style="list-style-type: none"> <li>• <b>B. Com with minimum 5 years of relevant experience</b> in accounting, auditing, statutory compliance, legal matters, arbitration etc.</li> </ul>

## B. Technical Qualification:

### **Eligibility Criteria**

The entities intending to submit their application for the role of CBBOs/ SMEs will fulfil the following eligibility conditions:

### **Participating Entity -Details**

- Category 1: CBBOs already empanelled under Central Sector Scheme for Formation and Promotion of 10,000 FPOs of M/o A&FW by the Implementing Agencies
- Category 2: Any State/Central Government Agricultural Universities/KVKs/Quasi Govt. Organisations/Cooperatives/Similar Institutions of Central and State govt. promoting FPOs /farmers groups, **which are not covered under Category 1 above.**
- Category 3: Any legal entity which are not covered under Category 1 & 2 above, registered in India under the relevant Act, or any institution established under any Act of Government of India or State and in existence for past 5 years will be eligible.

### **Financial strength- Details**

- For category 1 CBBOs already empanelled under Central Sector Scheme for Formation and Promotion of 10,000 FPOs of M/o A&FW have already qualified financial strength and hence are exempted from this criterion of financial standing.
- Category 2 are exempted from this criterion of financial standing.

#### Category 3

- a. The applicant should have minimum average turnover of INR 6 Crore during the last three (3) financial years with positive net worth.
- b. If the entity is registered in the Himalayan and NE states/UTs and intends to undertake the role of CBBO in the Himalayan/NE states and UTs, in such cases the minimum average turnover will be INR 3 Crore for the last three (3) financial years with positive net worth.

**C. Scoring & Weightage:**

<b>Scoring &amp; Weightage:</b>		
<b>SI No</b>	<b>Particulars</b>	<b>Weightage</b>
1	<b>Human Resource</b>	25%
	a. Present Staff Strength of the Agency	
	b. Availability of Technical Experts	
	c. Area of Operation	
2	<b>Work Experience</b>	40%
	a. Age of the Agency	
	b. No. of FPOs Promoted	
	c. No. of FPOs/ Farmers' Groups with Value Addition, OR Market/Credit linkage created for FPOs/ Large Farmers' Groups, OR Capacity Building Trainings (Field and Classroom Trainings) for FPOs/ Large Farmers' Groups.	
3	<b>Financial Strength</b>	20%
	a. Turnover in last three (3) financial years (2020-21, 2021-22, 2022-23)	
	b. Minimum Net Worth	
4	<b>Presentation</b>	15%
	<b>Total</b>	<b>100%</b>

**Note:** The Cut off marks for empanelment as CBBO/ SME will be 75%. The agency needs to score a minimum 60 marks out 85 marks from the category of Human Resource, Work Experience and Financial Strength as mentioned above to get called for Power Point Presentation.

**Selection Criteria:**

The agencies who have submitted the EOI within the stipulated time, their application will be evaluated on the basis of documents submitted, their relevant experience and expertise of providing similar services.

Agencies may also provide the details of assignments undertaken by them through the Printed Literature viz. Profile, Brochures etc. also along with the application. The process of Empanelment of CBBOs is as follows:

**Stage 1** Short listing of the applicant/ agencies will be done for further presentation of the agency based on their marks obtained in the category of Human Resource, Work Experience and Financial Strength. The agency need to score a minimum 60 marks out of 85 marks from the category of Human Resource, Work Experience and financial Strength as mentioned above to get called for Power point Presentation.

**Stage 2** Short listed agencies will be required to give a presentation to NERAMAC highlighting all the parameters listed in the eligibility criteria along with their planning for implementation of the program.

**Stage 3** Agencies who qualify 75 or more marks out of 100 marks will be empanelled as CBBOs.

This is to be noted that the empanelment of CBBO will not be considered as award of work by NERAMAC, whatsoever. The CBBO will be given assignment for FPO promotion work as per the requirement of NERAMAC during the project implementation. The empanelled CBBO will not have any right to demand any work from NERAMAC.

9. **Period of Engagement**. The initial engagement of CBBOs/SME will be for a period of maximum three (3) years for the purpose of Vegetables and Fruits Cluster development . In case the performance of the CBBOs is found satisfactory by NERAMAC, their period of engagement may be extended appropriately with terms and conditions and if it is found unsatisfactory, their agreement will be cancelled/ terminated at any time during the engagement period by the NERAMAC without assigning reason.

#### **4. INSTRUCTIONS TO BIDDERS**

1. This empanelment process does not mean all selected agencies will get an official assignment/ work immediately.
2. Allocation of work might be given to selected agencies based on capacity, capability, and availability of work with NERAMAC.
3. The Bidders shall be responsible for all of the costs associated with the preparation of their Bids and their participation in the Bidding Process. NERAMAC shall not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Bidding Process.
4. It shall be deemed that by offering a Bid , the Bidder has:

- (i) Made a complete and careful examination of the bidding documents & offered site; received all relevant information from NERAMAC;
  - (ii) Satisfied itself about all matters, things and information hereinabove necessary and required for bidding, execution of the agreement in accordance with the bidding documents and performance of all of its obligations there under;
  - (iii) Agreed to be bound by the undertakings submitted by it under and in terms hereof.
5. Any corrigendum including extension of date or change of date for submission of the tender shall be published only on the website and that shall be deemed to have been seen by the bidders.
6. Final selection of CBBO from the EOI received will be done at the discretion of NERAMAC and the decision of NERAMAC shall be final and binding on all the participating parties.
7. Details submitted by the parties shall be examined in line with criteria mentioned at Clause No. 3. All the terms and conditions shall be considered in totality and applications received without documents complying with the above conditions shall be summarily rejected.
8. Applicants can also be asked to furnish additional information/confirmation in connection with verification of the documents submitted by them, if deemed necessary.
9. NERAMAC do not guarantee any confirmed business to the applicants against this EOI. It should be clearly understood that no guarantee is given that all the items of work as mentioned in the scope of services shall be performed / required to be performed. NERAMAC may appoint more than one organisation as Business Associates in one or more states as per local needs and exigencies.
10. If at any stage it is found that the documents submitted by the applicant or their claims are false, then the offer of the EOI will be rejected and/ or the agreement/contract will be terminated.

## **5. DISPUTE RESOLUTION**

In the event, any dispute arises between the successful bidder and NERAMAC in connection with this tender, the construction of any provision of this tender or the rights, duties or liabilities of the successful bidder/ NERAMAC under this tender, same shall be referred to a sole Arbitrator to be appointed by the Managing Director, NERAMAC. The venue of Arbitration shall be at Guwahati.

In the event disputes are not resolved even after appointment of Arbitrator either of the Parties shall be free to approach appropriate court of law. The Courts in Guwahati shall alone have the exclusive jurisdiction in respect of all disputes in relation to this tender.



**Annexure-I**

**FORMAT (TO BE FILLED UP) BY PROSPECTIVE CBBOs/SMEs**

**PARTICULAR DETAILS**

**(On Organisation Letter Head)**

1. DETAILS OF THE AGENCY

- (a) Name:
- (b) Address of the head office and its branch office(s), if any, in India:
- (c) Date of incorporation and/or commencement of business:

2. Brief description of the Agency including details of its main lines of business and proposed role and responsibilities in this project:

3. Details of individual(s) who will serve as the point of contact/communication for the NERAMAC:

- (a) Name:
- (b) Designation:
- (c) Address:
- (d) Telephone Number:
- (e) E-Mail Address:
- (f) Fax Number:

4. Particulars of the Authorised Signatory of the Agency:

- (a) Name:
- (b) Designation:
- (c) Address:
- (d) Phone Number:
- (e) Fax Number:

Date:

Yours faithfully,

Place:

(Signature of the Authorised signatory)  
(Name and designation of the of the Authorised signatory)

Name and seal of the Agency

**Annexure -II**

**UNDERTAKING FOR NOT BEING BANNED FOR BUSINESS BY ANY GOVT.  
ORGANISATION/PSU/ETC.  
(On Organisation Letter Head)**

I / We \_\_\_\_\_ hereby declare  
that \_\_\_\_\_ the \_\_\_\_\_ firm/company \_\_\_\_\_ namely  
M/s. \_\_\_\_\_ has not been  
blacklisted or debarred by any Government/State Government/Govt. Department and or  
Agencies such as UN/Bilateral/Multi –lateral funding partner/Agencies and Corporate  
Including CPSEs, at any time for services of any description.

In case the above information found false I/we are fully aware that the empanelment/  
contract will be rejected and EMD/ Performance Security shall be forfeited.

STAMP & SIGNATURE

**Annexure-III**

**HUMAN RESOURCE STRENGTH OF THE AGENCY**

<b>SL no</b>	<b>Name of the official &amp; Designation</b>	<b>Qualification</b>	<b>Specialization</b>	<b>Duration of working with the agency (No. of years &amp; months)</b>	<b>Relevant Experience (no. of years)</b>
1					
2					
3					
4					
5					

**(Note: - Domain Experts should be from the concerned discipline)**

Attach appointment letter, Curriculum Vitae, and other relevant documents regarding qualification and experience of above experts along with the certificate from Head of the Organization regarding working of above mentioned subject experts as on date.

Date:

Place:

(Signature of the Authorised signatory)

(Name and designation of the of the Authorised signatory)

Name and seal of the Agency

**Annexure - IV**

**TECHNICAL STRENGTH OF THE AGENCY**

S.No.	Year	Name of the Project	Name of the funding Agency	Duration of the project	Total Cost (Rs. in Lakh)
1					
2					
3					
4					
5					

(Attach Copy of work allotment letter/ completion certificate)

Date:

Place:

(Signature of the Authorised signatory)

(Name and designation of the of the Authorised signatory)

Name and seal of the Agency

**Annexure - V**

**FINANCIAL STRENGTH OF THE AGENCY**

The Agency should provide the Audited Financial Statements and Annual Report of last three (3) financial years. An and acknowledgement of ITR along with IT Return filed last three (3) financial years along with the filled Pro forma as below:

(Value in Crore)

S.No.	Financial Year	Annual Turnover	Annual Net Worth	Whether Profitable/Loss (Yes/No)
1	<b>FY 2019-20</b>			
2	<b>FY 2020-21</b>			
3	<b>FY 2021-22</b>			

Certificate showing Annual Turnover and Net Worth duly certified by Chartered Accountant may be provided in case the audit for FY 2019-20 is under process along with the undertaking by the authorized signatory stating the same on letter head of the agency.

Date:

Place:

(Signature of the Authorised signatory)

(Name and designation of the of the Authorised signatory)

Name and seal of the Agency

**Annexure-VI**

**ANY OTHER DETAIL SUPPORTING THE AGENCY**

Date:

Place:

(Signature of the Authorised signatory)

(Name and designation of the of the Authorised signatory)

Name and seal of the Agency